

MINUTES OF REGULAR MEETING OF THE
ST. CHARLES TOWNSHIP BOARD
Monday May 4, 2020

Supervisor Sargent called the meeting to order with the Pledge of Allegiance at 7:00 p.m.

Members Present: Supervisor Sargent, Treasurer Klein, Trustee Buck, and Clerk Smith.

Members Absent: Trustee Levins

Reading of the Minutes of April Board Meeting: Motion made to accept by Supervisor Sargent, Second by Trustee Buck. Vote to accept unanimous

Financial Reports Treasurers report read and accepted. Clerks Books cannot be balanced. Discussion and decision made to find Accounting Firm to help with getting up to date and moving to Quickbooks which we currently have and don't use. Clerk Smith to get quotes for said project.

Building, Zoning and Code Enforcement Reports. Report reviewed.

New Business:

Review of Office Manager, Ann Turnwalds recommendations for reopening our offices once the quarantine has been lifted.

Discussion regarding Flag Contract and Website Contract. Clerk to find out where we stand on those.

Chapel Fund: Treasurer Klein received letter from bank that account must have a transaction in order not to be charged fees. Board voted to make a \$10.00 deposit into that account.

Old Business:

Bills Presented to Board: Bills reviewed and approved. Motion made by Supervisor Sargent, supported by Clerk Smith. Approved unanimously.

Meeting adjourned at 7:55.