

**REGULAR MEETING  
ST. CHARLES TOWNSHIP BOARD  
JULY 02, 2018**

Supervisor Sargent called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

**MEMBERS PRESENT:** Treasurer Klein, Trustee Levens, Supervisor Sargent, Trustee Butko.

**MEMBERS ABSENT:** Clerk Krawczyk.

**VISITORS:** Jim Gray, Joe Wolgast, Jerry McAllister.

**READING OF THE MINUTES:** Motion by Trustee Butko, supported by Trustee Levens, to accept the minutes of the last meeting as presented. Motion carried.

The treasurer's report was read and accepted.

The clerk's report was read and accepted.

**BUILDING AND ZONING ADMINISTRATOR'S REPORT:** Rob Kehoe's report was read and accepted.

**NEW BUSINESS:** Jeremy McAllister presented himself and work experience on cemeteries he has worked in - Chesaning, Shiawassee Township and County, Gratiot City and more. He has backup people if he is unavailable. He is responsible for anything that happens to the gravesite if he is unavailable and someone else does it for him. He will complete the plot after funerals with dirt and grass seed. He also explained his equipment and has a one million dollar liability insurance policy. He will provide us with a copy.

Joe Wolgast presented himself. He is from Hemlock and has not really worked in cemeteries before. His burial experience has been just with Zelinkos and has never done any himself yet. He has acquired the Lutheran Cemetery in Hemlock and has applied for other cemeteries that Zelinkos recommended - Lakefield Twp., Brant Twp., Richland Twp., and explained the equipment he has.

Supervisor Sargent read Zelinko's job duties and both parties agreed to them. Both said they would do the same jobs with the same pay. The old contract needs to be updated and amended. Questions were brought up by board members.

Motion by Trustee Levens, supported by Trustee Butko, to contract with Jeremy McAllister for Cemetery Sexton. Roll Call Vote: Trustee Levens, yes; Supervisor Sargent, yes; Trustee Butko, yes; Treasurer Klein, yes. Motion carried.

The clerk is going to type up a new contract and Jeremy McAllister will take over the cemetery on August 16, 2008 when Zelinkos retire.

Jim Gray informed the board about the St. Charles Motel and the mobile home on Brant Road. Mr. Gray sent letters to Kelleys but they did not respond. If nothing is done by July 14, 2018, Mr. Gray will issue a ticket and pursue the issue further. He also discussed other properties he has contacted.

There was a discussion about the burned house on Brant Road. Per Supervisor Sargent, the mobile home needs to obtain authorization from the Planning Commission with a time limit.

Motion by Supervisor Sargent, supported by Trustee Butko to make a resolution to change the Board of Review from Tuesday, July 17, 2018 to Monday, July 16, 2018. Roll Call Vote: Trustee Butko, yes; Supervisor Sargent, yes; Trustee Levens, yes; Treasurer Klein, yes. Motion carried.

Motion by Supervisor Sargent, supported by Trustee Levens, to amend the budget by activities to the following accounts: #101-201-808, Accounting Dept. - Audit, by \$275.00; #101-253-860, Treasurer - Transportation, by \$14.64 - from contingencies. Roll Call Vote: Trustee Levens, yes; Supervisor Sargent, yes; Trustee Butko, yes; Treasurer Klein, yes. Motion carried.

Motion by Trustee Levens, supported by Supervisor Sargent, to pay the bills. Roll Call Vote: Supervisor Sargent, yes; Trustee Levens, yes; Trustee Butko, yes; Treasurer Klein, yes. Motion carried.

**ADJOURNMENT:** Motion by Supervisor Sargent, supported by Trustee Levens, to adjourn. Motion carried. Time: 8:40 p.m.

**RESPECTFULLY SUBMITTED,  
KATHLEEN M. KLEIN, TREASURER**