

MINUTES OF REGULAR MEETING OF THE  
ST. CHARLES TOWNSHIP BOARD  
Monday Feb3, 2020

Supervisor Sargent called the meeting to order with the Pledge of Allegiance at 7:00 p.m.

**Members Present:** Supervisor Sargent, Treasurer Klein, Trustee Buck, Trustee Levens, and Clerk Smith. No board members were absent

**Reading of the Minutes of the Regular Meeting Monday, January 6, 2020.** Motion to accept minutes made by Trustee Buck, supported by Supervisor Sargent. Motion carried unanimously .

**Financial Reports** from Treasurer and Clerk both read and accepted. Motion made by Supervisor Sargent, Supported by Clerk Smith. Motion carried unanimously.

**Building, Zoning and Code Enforcement Reports.** Reports Accepted unanimously. Two Code Violation issues reported by Scott Crofoot that he is handling. Road Commission Report discussed. Supervisor Sargent will be getting costs for Recommended Projects.

**New Business:** Tax Payment Deadline extended to March 2, 2002. Unanimously accepted.

Resolution for Hardship Tax Exemption Motion made to accept by Treasurer Klein, supported by Trustee Buck. Roll call vote was unanimous.

Board of Review Dates and Times. Dates Set for March 9 and 11 due to election on March 10.

Review and contract for lawn care. Decision made to terminate current contract with Larko's Lawn Care. Termination of contract to be mailed with final payment following procedure written in contract item 10. Discussion of new bids tabled until current contract is terminated.

Vote made to adjust previous bookkeeping error, expensing stamped envelopes to Treasurer Office Supplies Budget Account. Mistakenly expensed to Clerks budget account.

Changes made by Planning Commission Meeting Reports. Changes regarding land to animal ratio and pond revisions. Motion to accept changes made by Supervisor Treasurer Klein and supported by Clerk Smith. Motion Carried.

Discussion regarding Quickbooks use. Plan to seek out help with setting it up and using to fullest capabilities.

**Bills Presented to Board:** Bills reviewed and approved. Motion made by Clerk Smith, supported by Trustee Levens. Approved unanimously.

Visitors: Dave Adams, Don Ackerman, and Scott Crofoot.

Meeting adjourned at 7:50.